

Overview & Scrutiny (OS) Committee Work Programme 2019/20 – DRAFT

[Please note: This is a working document and will be subject to regular amendment].

The items below represent key topics of enquiry by the scrutiny committee

Meeting Date	Topic	Lead Member and Lead Officer	Notes
11th June 2019	Agree draft work plan		
	Agree T&FG ToR and Membership		
	Discuss questions for Service updates on waste and website on 17/9		
17th September 2019 cancelled	Waste KPIs	Jess Khanom, <u>Urbaser Rep and Exec Member</u>	
	Website customer Satisfaction	Ben Wood	
	Progress report on T&F		
	Discuss questions for Service updates on 05/11		
	Work Programme		

Meeting Date	Topic	Lead Member and Lead Officer	Notes
5 November 2019 (Deadline for reports 24 October)	Waste Management	Jess Khanom	
	Agree ToR and membership for Social Housing Scrutiny event in 2020)	Discussion by members led by Scrutiny officer	Jonathan Geall
	IT – Value for Money	ICT Manager, Helen Standon, Exec Member	Value for money of the Shared relation IT Service
	Work Programme		
10 December 2019 (Deadline for reports 1 December)	Progress Update on Implementation of Climate change recommendations	David Thorogood & Cllr Graham McAndrew Update on progress since Task and finish group report in Dec 2018.	
	Agree ToR for Cycle storage provision T&FGs	Discussion by members led by Scrutiny officer	
	Final report and Recommendations of T&FG (Parking)	Ben wood & Cllr Holly Drake,	
	Work Programme	Scrutiny Officer	

Meeting Date	Topic	Lead Member and Lead Officer	Notes
4 February 2020 (Deadline for reports 22 January 2019)	Update on Section 106 allocation etc		
	Updates from T&FGs		
	Pre-Planning Advice		
	Work Programme Update		
	Website customer Satisfaction	Ben Wood	Not sure this is a valid topic
31st March 2020	Final report from T&FG Housing		
	Final report from T&FG Cycle storage		
	Carry forward items to 2020/21		

Task and Finish Groups

Member Scrutiny Proposals - update

Other items for 2019/20: